

CREATE TEAM SEASON



CLUB: SETTING UP THE NEXT TEAM SEASON

STEPS

1. Log into PlayFootball admin account

<http://admin.playfootball.com.au>

A screenshot of the PlayFootball Admin login page. The page has a dark blue background with the text "PLAY FOOTBALL ADMIN" in large, bold, light green letters at the top. Below this, there are two input fields: "USER ID" with the placeholder "Enter your Login ID" and "PASSWORD" with the placeholder "Enter your password". Below the password field, there are two links: "Forgot password?" and "Need help?". At the bottom, there is a "Log In" button and a link for "Participant Login".

**PLAY FOOTBALL
ADMIN**

USER ID
Enter your Login ID

PASSWORD
Enter your password

[Forgot password?](#) [Need help?](#)

Log In

[Participant Login](#)

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STEPS

2. Open the *Competitions* tab
3. Select *Season Management* from the side menu

ORGANISATION PEOPLE REGISTRATION TEAMS **COMPETITIONS** WEBSITE REPORTS

Search Menus

Task List

Match List

Select Team for match

Team List for match

Enter Match Results

Confirm Match Results

Enter Player Statistics

Enter Votes

Enter Match Review

Voted Awards Management

Nominate Team to Comp

Season Management

Season Settings ?

Current Season for NF

Current season 2020

Set to new season 2020

Current Season for affiliates

Season List

+ Add Season

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STEPS

- 4. Select the new season from the *Set to new season* dropdown
- 5. Click the Update button

? **NOTE:** this action is required before you can 'roll' your teams over using the Migration function

Season Settings [?](#)

Current Season for NF

Current season 2020

Set to new season

2020
2021
2020/2021
2020

Update

Current Season for affiliates

Set Current

Season List

[Add Season](#)