

# # Football Australia

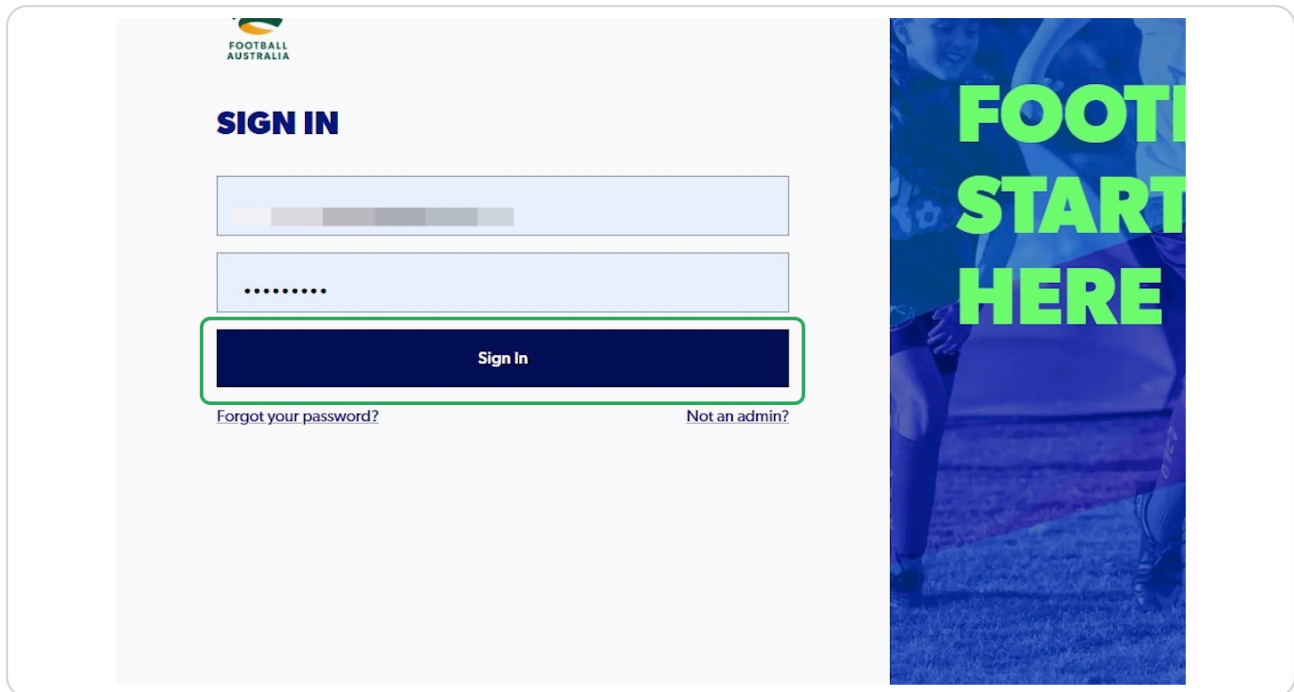
6 Steps

Use this article for assistance with setting a Primary Contact for your organisation

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## STEP 1

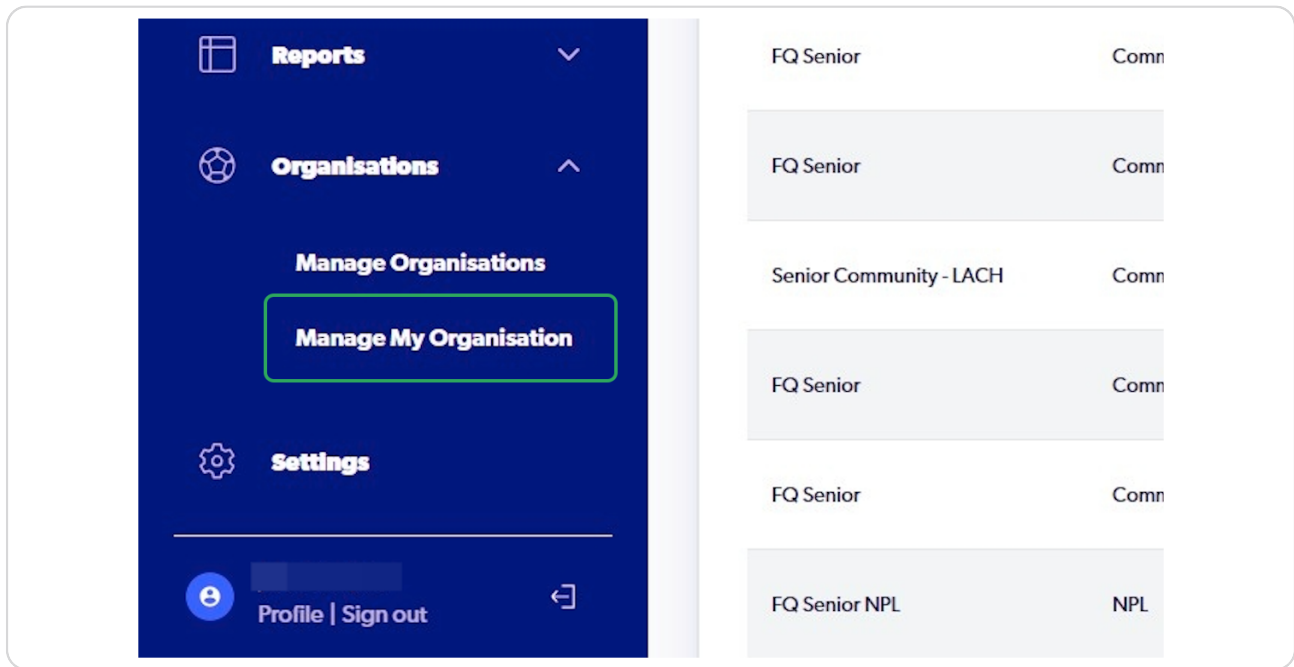
### Sign into your PlayFootball Admin account



The screenshot shows the Football Australia Sign In page. At the top left is the Football Australia logo. Below it, the text "SIGN IN" is displayed in bold. There are two input fields: the first for a username (containing "admin") and the second for a password (containing "\*\*\*\*\*"). Below the password field is a dark blue "Sign In" button, which is highlighted with a green border. Underneath the button are two links: "Forgot your password?" and "Not an admin?". To the right of the sign-in form is a vertical banner image showing a soccer player in action, with the text "FOOTBALL START HERE" overlaid in large, bold, green letters.

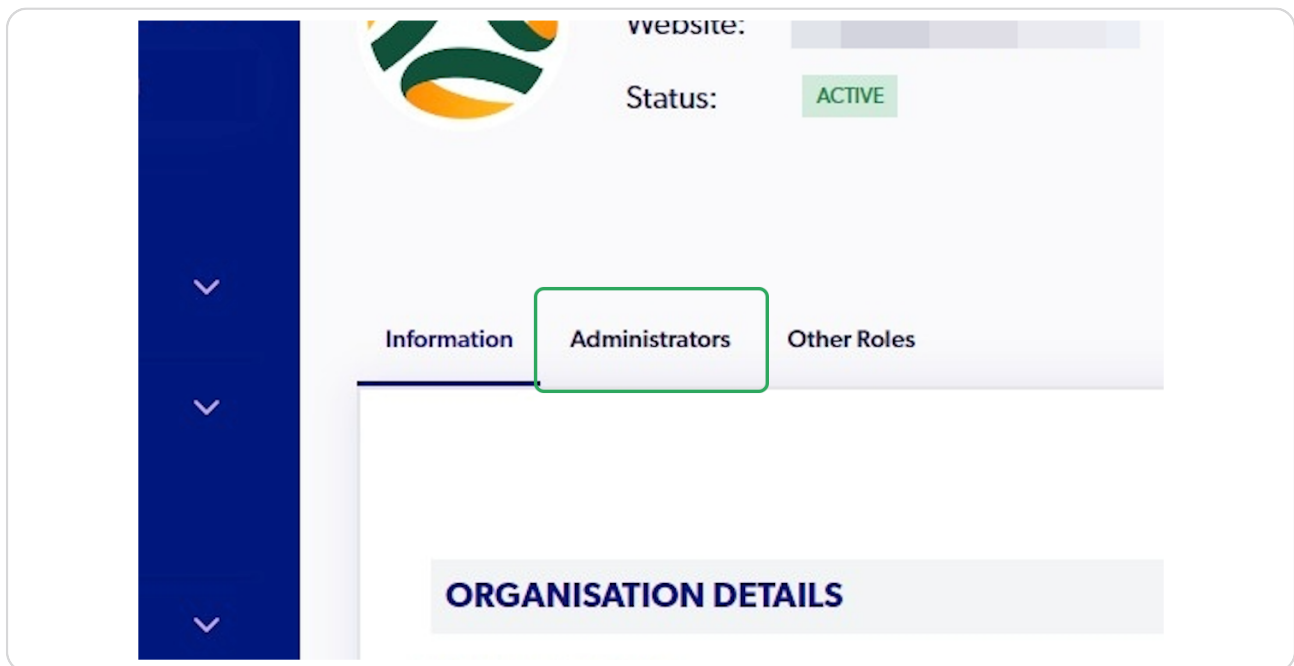
## STEP 2

Select Organisations and Click on "Manage My Organisation"



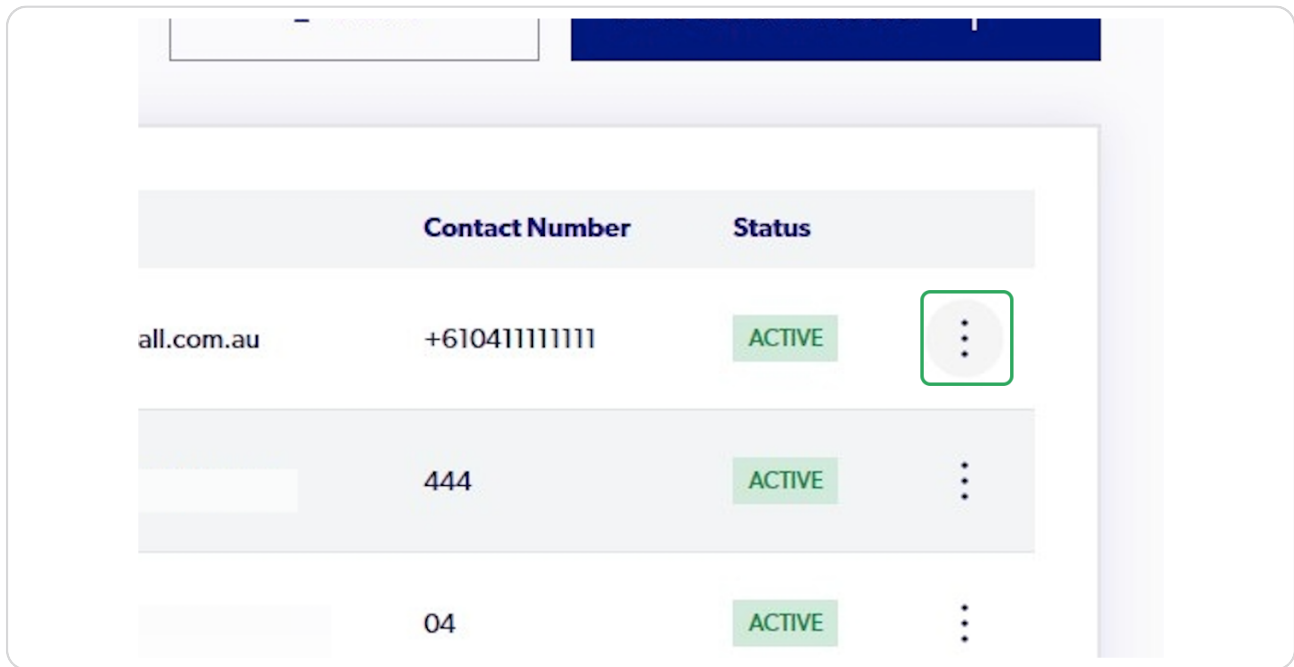
## STEP 3

Click on "Administrators"



#### STEP 4

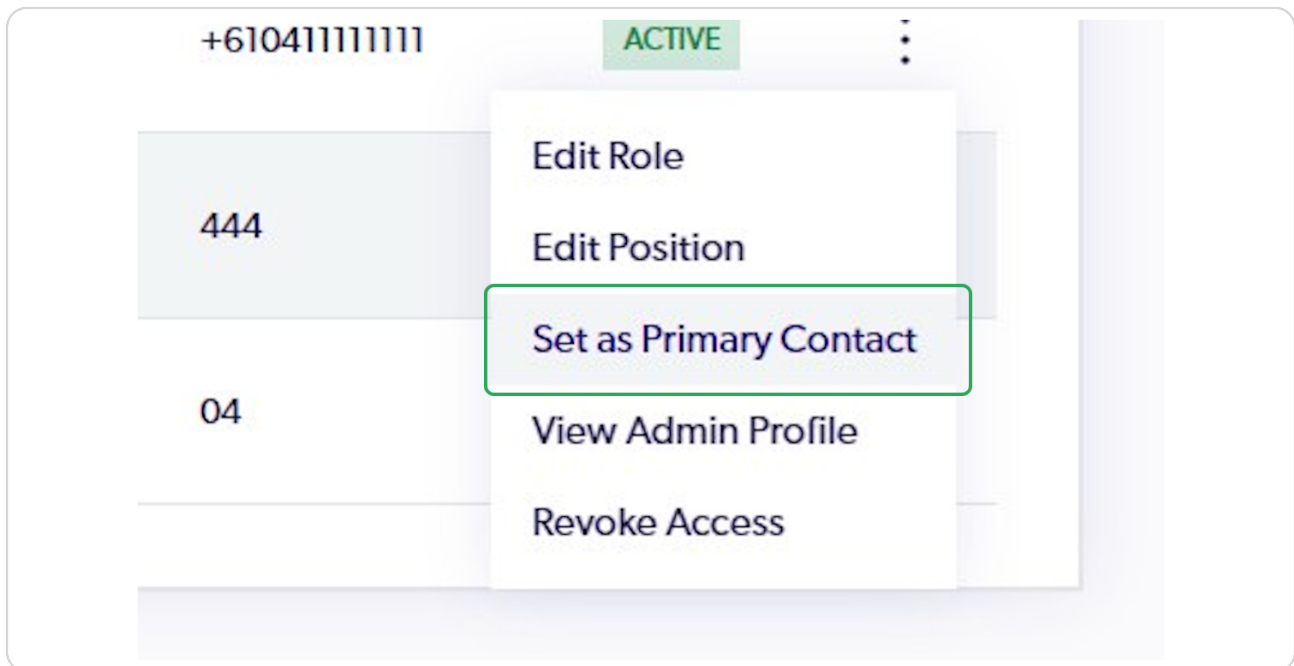
Click on "More" (Three Dots)



	Contact Number	Status	
all.com.au	+61041111111	ACTIVE	⋮
	444	ACTIVE	⋮
	04	ACTIVE	⋮

#### STEP 5

Click on "Set as Primary Contact"

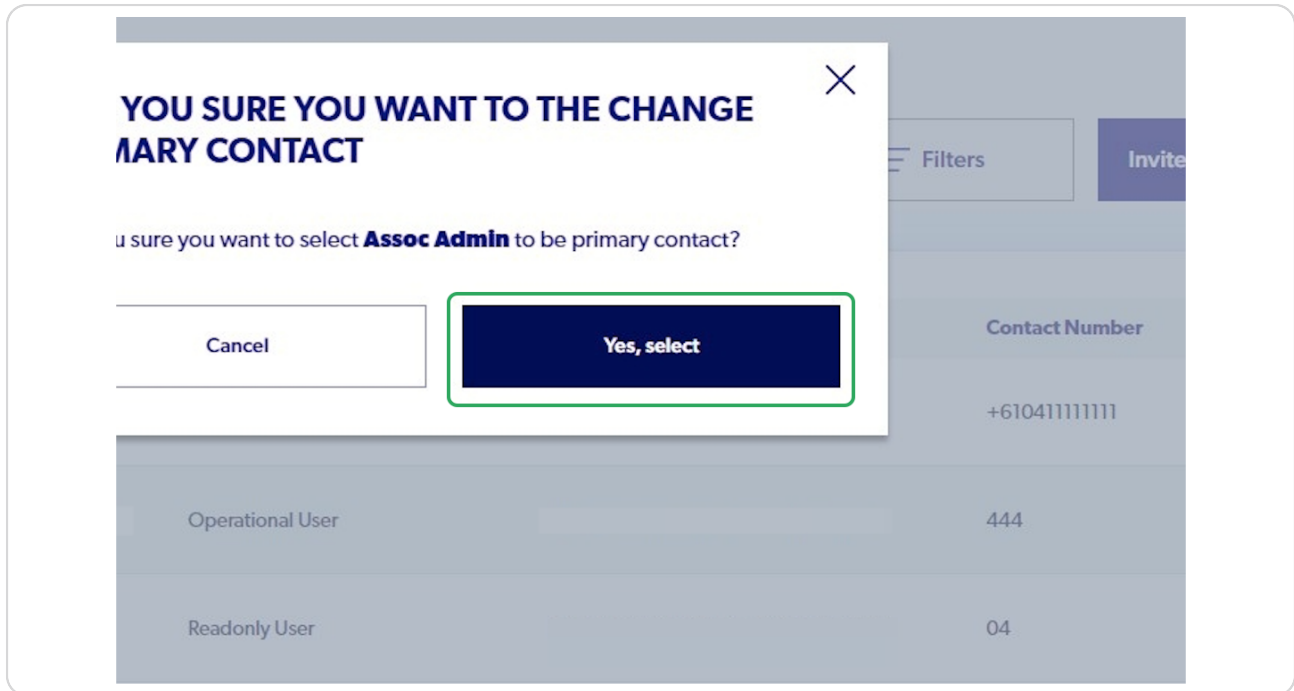


+61041111111	ACTIVE	⋮
444		
04		

- Edit Role
- Edit Position
- Set as Primary Contact**
- View Admin Profile
- Revoke Access

## STEP 6

Click on "Yes, select"



**PLAY FOOTBALL**